

## Careers at The Whitby High School

The Whitby High School aims to support students during their time here and see the promotion of a career development culture, as an essential part of the mission and ethos of the school. We aim to support the aspirations of all our pupils and to ensure that they gain the understanding, skills and experience they need to make progress and succeed in learning and work. We believe that effective careers education and guidance not only contributes to the well-being of individuals but also to the wellbeing of their families, the communities to which they belong, wider society, business and the economy.

The Whitby High School is committed to supporting all students to reach their full potential and take up suitable positive Post School opportunities.

We deliver effective and consistent careers education, from Year 7 to Year 13 through:

- Comprehensive, up-to-date information
- A flexible framework for delivering careers Year 7-13
- Help students transition from education to employment
- Promote the importance of employability
- Meet statutory duties and Gatsby benchmarks
- Monitor student engagement and activity
- Evidence and improve provision

Providing Careers Education and Guidance are part of this process.

School provides:

- A **Careers and Work Experience Coordinator** - Anne Connor who provides a link between students, school and outside agencies. For example, staff from Mploy Solutions help with the organisation and delivery of the Careers Fair and Work Experience.
- **Careers information, advice and guidance.** A qualified, impartial Careers Adviser, Paula Owens, attends school to meet students individually to discuss and help with their plans.
- There is a Careers section in the library and Paula and Anne are happy to help students use the information available.
- An Annual **Careers Fair** is held in school with a wide range of organisations attending. (autumn term)
- **Work Experience** is available for year 10 and year 12 students

If you have any Careers related questions or want to arrange an appointment with Mrs P Dixon please contact Miss A Connor.

Email: [aconnor@whitbyhs.cheshire.sch.uk](mailto:aconnor@whitbyhs.cheshire.sch.uk)

## **Careers in the curriculum**

Pupils follow a planned programme of lessons in Careers in PSHCE lessons.

### **Year 7**

1. Developing Self – Awareness.
2. Exploring the differences between a job and a career.
3. Exploring skills and attributes needed for employment.
4. Ways in which values and strengths can help in choosing and following a career path.

### **Year 8**

1. To understand career trends and the need for flexibility.
2. Exploring careers and career development.
3. What is a business? – exploring different types of work.
4. Stereotypes and the impact of discrimination in the workplace.
5. Safe working practices and environments.

### **Year 9**

1. How good career choices are based on personality traits, skills and interests.
2. Using their skills in the workplace
3. Career journey – stages in their countdown to entering employment
4. Understanding what goal setting is and setting targets for the future.
5. To gain an understanding of key enterprise skills of negotiation and persuasion.

### **Year 10**

1. Progression options.
2. CV writing.
3. Interview skills.
4. Practising for an interview.
5. Rights and Responsibilities at work.

During Year 10 our students will have the opportunity to spend time with local employers on Work Experience.

The aim of Work Experience is to prepare students for the world of work. They may be able to learn specific skills linked to future job ideas if suitable placements are available. Learning important generic skills such as punctuality and attendance, how to work as a team, and how to form positive working relationships is another aspect of Work Experience.

More details can be found in the Guide to Work Experience ([link to workbook](#))

Careers Fair (autumn term)

### **Year 11**

1. The changing nature of the labour market and its impact on young people.
2. Sources of careers information and guidance.
3. Business formations.
4. Recognising stereotyping and discrimination and other barriers to equality, diversity and inclusion.
5. What is the importance of an online reputation?
6. Understanding the positive and negative use of social media in the workplace.

Details of local opportunities are passed to students through form tutors and displayed on the board near the Careers office in the Library. Information about college open days and employment is also available on posters around the school and on the school website.

- Students will have the opportunity to meet with Paula Owens to discuss their individual career plans. (September through to going on exam leave)
- Careers Fair (autumn term)
- Opportunity providers attend Year 11 assemblies to inform students of options after year 11. (January onwards)
- There are lunchtime sessions to register students for Apprenticeships on the National Apprenticeship Service website and Mploy Youth website. Once registered students will receive information about vacancies and can apply. Again, help is available if needed (February / March onwards)
- National Citizen Service This is a government initiative to promote community involvement.  
Students can spend three weeks during the summer holidays, after GCSE examinations, working with a team of local young people. With support from staff, they plan and carry out a community project. This benefits to the local community and can be included on applications to colleges, apprenticeships and jobs now and in the future. (Speakers visit school and accept application in Spring Term)

For more information about National Citizen Service

[www.nationalcareersservice.direct.gov.uk](http://www.nationalcareersservice.direct.gov.uk)

In addition, in each Year group the work will be supplemented by resources on the **Start** platform. All students will register in school and will work on modules in class and at home and is where they will keep a log of their progress

**Start** is a free and comprehensive digital platform. By following Start's structured and progressive activities, the platform caters for all students helping them to make more informed decisions about future study and career options at the right time and in good time.  
[www.startprofile.com](http://www.startprofile.com)

## Year 12

Individual Careers appointments are available with Mrs P Owens throughout the academic year. This allows students to review plans and look at opportunities open to them.

All of Y12 visit the Universities of Chester and Liverpool where they receive information about higher education choices, finance and applying to university.

Careers Fair (autumn term)

Year 12 students studying Health and Social Care will have an opportunity to carry out a further week of Work Experience in this occupational area. (Spring Term)

All year 12 students have a chance to do work experience. As mentioned above this can help in Career Planning and to support applications to colleges, universities and work in Year 13 and beyond. (Summer Term)

Year 12 Students are also supported with registering for Apprenticeships and applications to jobs, colleges and universities if needed (throughout the year)

Year 12 take part in 2 'Pathways Days' which cover content such as apprenticeships, a mock assessment centre session, speakers from various career sectors, UCAS planning, talks from local universities.

Year 12 sign up to ULAS, an online careers and futures platform, and engage with it at least weekly under the supervision of their form tutor.

Year 12 have the opportunity to visit the UCAS Higher Education convention in Manchester.

## **Year 13**

Careers appointments are available with Paula Owens and support with applications to post school opportunities is given.

Careers Fair (autumn term)

Year 13 continue to engage with ULAS on a regular basis.

Year 13 will have input on issues related to Higher Education for example student finance and visits from universities and other organisations.

## **Useful websites**

### ***Careers Advice***

[www.mplysolutions.co.uk](http://www.mplysolutions.co.uk)

[www.cheshirewestandchester.gov.uk](http://www.cheshirewestandchester.gov.uk) (Young Peoples Service )

[www.nationalcareersservice.direct.gov.uk](http://www.nationalcareersservice.direct.gov.uk)

### ***Colleges***

[www.west-cheshire.ac.uk](http://www.west-cheshire.ac.uk)

[www.reaseheath.ac.uk](http://www.reaseheath.ac.uk)

[www.midchesh.ac.uk](http://www.midchesh.ac.uk)

[www.scc.ac.uk](http://www.scc.ac.uk)

### ***Other organisations***

[www.gov.uk/apply-apprenticeship](http://www.gov.uk/apply-apprenticeship)

[www.ncsyes.co.uk](http://www.ncsyes.co.uk)

[www.ucas.com](http://www.ucas.com)

[www.stepinto nhs](http://www.stepinto nhs)

[www.vsointernational.org](http://www.vsointernational.org)

