

Name of Link Governor: Jayne Robinson	Curriculum Area: IT Department	Date of Visit: 10 th Jun 17
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Visited: Miss Leah Davies – Head of IT

- Objectives of Visit** – To gain an overview of:
1. Departmental structure
 2. How the department plans ahead, manages daily and reviews results v curriculum to ensure best practice is in place
 3. Development Link relationship on one 2 one basis

Brief Notes

Extremely friendly, confident welcome to the Department by Leah. She presented as incredibly proud to present her department and her enthusiasm was abundant during the whole 90minutes. Leah volunteered a structure to our meeting but left plenty of opportunity to digress, discuss and for me to ask questions.

Leah clearly knows her department, staff and students inside out, the structure of departmental management is clear, concise, well-structured and appears to meet the needs of everybody in the department. The Scheme of Work detail for the department was excellent. I was shown examples of lessons, plans, homework, marking, coursework and exam work.

The Yr 12 & Yr 13 exam pieces were fantastic and I have suggested to Leah that she considers an online exhibition on the School website to showcase them – they really are amazing and should be available for more people to see. I think the exhibition would show example to KS 3 students considering their options too as well as an opportunity for prospective parents to see another output from School.

Leah and I talked about how the IT department integrates as a team (they are spread across two buildings), within the School and its overall place in School, recognition for results and achievements. Leah talked about the open support network in place for her personally with Mr Entwistle, Mr Barford and Mr Heeley and she explained her management style and adoption with her team and how she manages the students’ expectations when they work in her department.

Lastly, we talked about challenges for 2017/18 year with exam board changes, changes to GCSE, adoption of more BTEC and the loss of 100% coursework courses that suit and appeal to our more vocational students. Leah showed aptitude and examples of plans in place to mitigate risks and increased workloads in September and what additional work her department by delegation were completing to have a new curriculum plan in place ready for the start of the new term.

Although we didn’t do a walkabout, I did meet one of her team (whose name I sadly missed) and I was able to observe students passing through her room showing great respect and politeness.

I’m really looking forward to getting to know the department better during the next School year and I wish Leah continued success with her Department and the pending August results.

Signature of Link Governor: Jayne Robinson (digital sig)

Date: 11th Jul 17