



7th May 2020

Dear Parent/Carer,

Further to my email of Monday 4th May please find enclosed some important documentation. If you did not receive an email please check your spam folder and telephone the school office with your current email address if it's not there. It is essential that you do this, as all future correspondence regarding your child's transition will be sent by email.

You will find enclosed a number of documents. All require careful reading and completion. We include a stamped addressed envelope for your ease and convenience in returning these to us at the latest by **Monday 25th May 2020**.

Enclosures:

- Admission Data Form – for completion and return
- Home School Agreement x 2 – to be read carefully with your child. Return one copy to school and keep one for reference
- Young Carers information sheet – optional completion and return only where relevant
- An "About Me" sheet - for completion by your child with or without assistance, this is simply for us to learn about them – there is absolutely no marking involved! Return to us with above documents.

At school we offer students the chance to learn French or German. If you have a specific preference for your child please email admissions@whitbyhs.cheshire.sch.uk by Monday 25 May.

I hope that all new pupils are looking forward to joining us in September and that our transition programme will ensure that any worries they might have can be allayed before their start with us.

I will write again in due course with further information.

Yours sincerely,

Mrs H Hill
Deputy Headteacher

